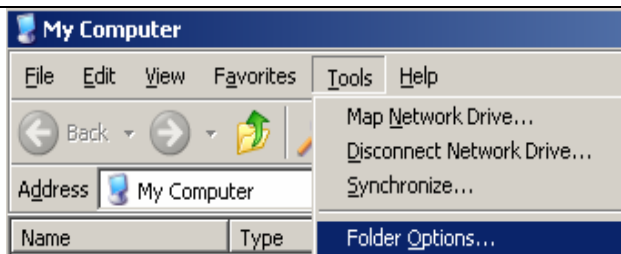


Enabling Offline Files & Synchronisation.

Double Click My Computer Icon

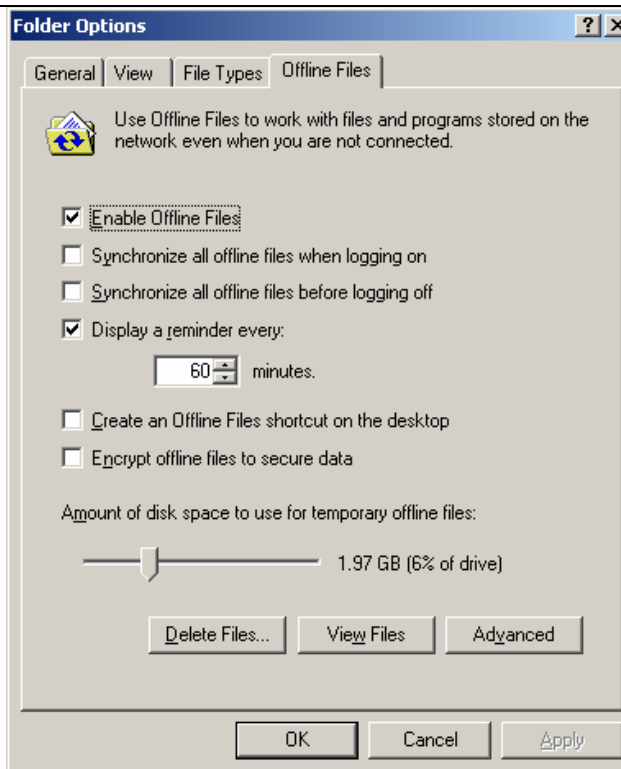


Select tools and folder options.

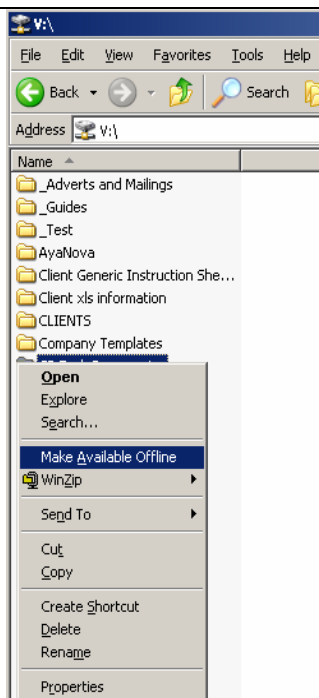


Now select the offline files tab.

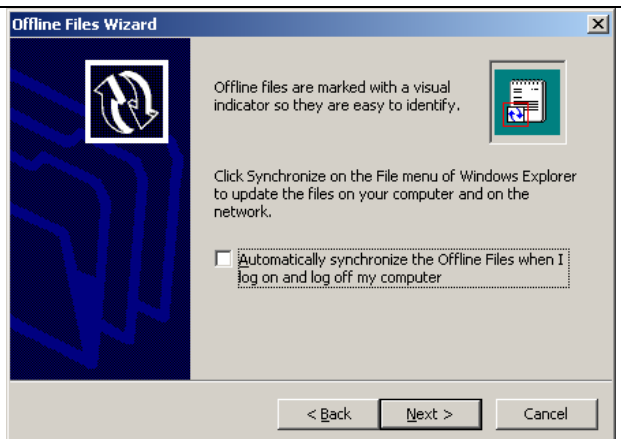
Click enable Offline files. Select appropriate synchronize options and click ok. Offline files is now enabled.



Now select the folder/folders/drive on the network that you would like to make available offline, and right click and select make available offline.



This then launches the offline files wizard. This wizard will allow configuration of when synchronizing will occur, desktop shortcuts to offline folders and reminders.



To manually synchronize file, go to tools, options and synchronize.

